Privacy Policy

Last updated: January 1, 2026 (v2)

*This Privacy Policy explains how **SheltieLabs**, registered in Poland, collects, uses, and protects personal data in connection with the use of its application available on the **monday.com platform** (the "Application").*

*We are committed to protecting your privacy and processing personal data in accordance with applicable data protection laws, including the **General Data Protection Regulation (GDPR)**.*

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1. Data Controller

The data controller responsible for the processing of personal data is:

SheltieLabs
*Registered in: **Poland***
*Email address: **sheltielabs@gmail.com***

If you have any questions regarding this Privacy Policy or the processing of your personal data, you may contact us at the email address above.

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2. Scope of This Privacy Policy

This Privacy Policy applies to:

- *the SheltieLabs application installed and used within the **monday.com platform**,*
- *related communications with users (e.g. service emails),*
- *the informational landing page available at: **https://sheltielabs.com***

*This Privacy Policy does **not** apply to the monday.com platform itself. The processing of personal data by monday.com is governed by monday.com's own privacy policy and terms.*

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3. Nature of the Application

The Application:

- operates as a **front-end application integrated with the monday.com API**,
- does **not** maintain its own user account system,
- is accessible exclusively through a valid **monday.com user account**.

The Application processes data retrieved from monday.com boards and user profiles **solely for the purpose of displaying and presenting data within the Application**.
User data from boards is **not permanently stored** by SheltieLabs.

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4. Categories of Personal Data Processed

Depending on the use of the Application, we may process the following personal data:

4.1 User Account Data

- **Email address** of the monday.com account that installs the Application
  (stored for up to **180 days after the Application is uninstalled**, unless deleted earlier upon request)
- **monday.com User ID**
  (processed for the purpose of monitoring resource usage under the applicable subscription plan; removed immediately after uninstallation of the Application)

4.2 Data from monday.com Boards

The Application may temporarily process data available in monday.com boards, such as:

- board items,
- statuses,
- assigned users,
- dates and other board-related metadata.

This data is processed **only in real time for presentation purposes** and is **not stored** by SheltieLabs.

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5. Special Categories of Personal Data

SheltieLabs does **not** process any special categories of personal data, such as data relating to health, political opinions, religious beliefs, or financial information.

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6. Purposes of Data Processing

Personal data is processed exclusively for the following purposes:

- *providing and operating the Application,*
- *displaying monday.com board data within the Application,*
- *managing subscriptions and monitoring resource usage,*
- *communicating with users regarding:*
  - *installation confirmation,*
  - *trial period expiration,*
  - *subscription-related notifications,*
  - *application uninstallation,*
  - *reminders related to the Application (up to 180 days after uninstallation),*
- *ensuring the security and proper functioning of the Application.*

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7. Legal Basis for Processing

We process personal data on the following legal bases under GDPR:

- ***Article 6(1)(b)*** *– processing is necessary for the performance of a contract (provision of the Application),*
- ***Article 6(1)(f)*** *– processing is necessary for our legitimate interests, such as service improvement, communication with users, and prevention of misuse.*

Where required, processing is based on user consent.

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8. Third-Party Services

8.1 monday.com Platform

The Application operates within the monday.com ecosystem and relies on monday.com APIs. Personal data processed by monday.com is subject to monday.com's own privacy policy.

8.2 Analytics and Email Communication

We use:

- ***Google Analytics***, *as integrated into the monday.com platform, for aggregated usage statistics,*

- *third-party **email delivery tools** solely to send service-related emails (e.g. onboarding, trial expiration, reminders).*

No marketing profiling or automated decision-making is performed.

9. International Data Transfers

*SheltieLabs does **not** transfer personal data outside the European Union.*

Any data processed by monday.com may be transferred outside the EU in accordance with monday.com's own data protection safeguards and legal mechanisms.

10. Payments

*The Application is a **paid application**.*
*All payments and billing-related data are processed **exclusively by monday.com**.*

*SheltieLabs does **not** collect, store, or process any payment card or financial data.*

11. Cookies and Tracking Technologies

*The landing page available at **https://sheltielabs.com**:*

- *does **not** use cookies,*
- *does **not** use tracking or marketing technologies,*
- *does **not** collect personal data.*

The Application itself does not set cookies. Any cookies used within monday.com are governed by monday.com's policies.

12. Data Retention

We retain personal data only for as long as necessary:

- *email addresses are retained for up to **180 days after the Application is uninstalled**,*
- *monday.com user IDs are removed immediately after uninstallation,*

- *data from monday.com boards is not stored.*

*Users may request deletion of their email address at any time by contacting us at **sheltielabs@gmail.com**.*

13. User Rights

Under GDPR, users have the right to:

- *access their personal data,*
- *rectify inaccurate data,*
- *request deletion of data,*
- *restrict processing,*
- *object to processing,*
- *lodge a complaint with a supervisory authority.*

*Requests may be submitted via email to **sheltielabs@gmail.com**.*

14. Data Security

We implement appropriate technical and organizational measures to protect personal data against unauthorized access, loss, or misuse.

Access to personal data is limited strictly to what is necessary for operating the Application.

15. Changes to This Privacy Policy

We may update this Privacy Policy from time to time.
Any changes will be published within the Application or on our website.

Continued use of the Application after changes constitutes acceptance of the updated Privacy Policy.

16. Contact

If you have any questions regarding this Privacy Policy or the processing of personal data, please contact:

SheltieLabs
sheltielabs@gmail.com